

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – July 18, 2018

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Chuck Ebann at 7:01 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: Chuck Ebann, John Engebretson, Alice Feller, Stacey Lorenz, Don Peters, Terri Reece (7:07pm), Monica Szalaj, William Weller

Absent: James Becker (participated by phone 7:05pm; not part of quorum per 5 ILCS 120/7)

Other: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Cheryl Riendeau, Business Office Manager; Stephanie Price, Public Relations Coordinator; Julie Gibson, Head of Circulation Services; Penny Ramirez, Head of Technical & Automation Services; Nancy Weber, Head of Adult Services

Public Comment: none

Board Development: The Board discussed the two items that were in their packets: "Trends Shaping Today's Libraries" and a strategic planning document from the Public Libraries of New Zealand.

Consent Agenda: It was moved by John Engebretson and seconded by William Weller to approve the consent agenda including Items V. A and E.

V. A. Approval of minutes of previous meeting(s) – Approve the minutes of the Regular Meeting of June 20, 2018 as amended.

V. E. 1. Financial reports – Approve the Financial Report for FY 17/18 as of June 30, 2018.

V. E. 2. Financial reports – Approve the Financial Report for FY 18/19 as of June 30, 2018.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by John Engebretson and seconded by Don Peters to approve the disbursements in the total amount of \$314,922.63 as follows:

	<u>Total</u>
Operating Fund	271,192.59
Construction & Repair Fund	8,095.51
Gift & Memorial Funds	439.00
IMRF/FICA Funds	35,195.53
Grand Total:	<hr/> 314,922.63

Roll Call:

Aye: Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Terri Reece, Monica Szalaj, William Weller

Nay: none

Absent: James Becker

Abstain: none

Motion Passed.

Board Action:

A) Approve 2019 Calendars

1. Library Board meetings: It was moved by Don Peters and seconded by William Weller to approve the 2019 meeting dates for the Crystal Lake Public Library Board of Trustees per the attached schedule.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

2. Library Closings: It was moved by Monica Szalaj and seconded by Don Peters to approve the 2019 Scheduled Library Closings for the Crystal Lake Public Library.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

- B) Election of Officers for FY 18/19: It was moved by Don Peters and seconded by William Weller to close the nominations and elect the Slate of Officers for FY 18/19 as presented by the Nominating Committee.

President:	Chuck Ebann
Vice-President:	Terri Reece
Treasurer:	John Engebretson
Secretary:	Monica Szalaj

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Board Discussion: Stacey asked why the Statistical Report has not been included in the packet the last three months. Because of the switch in ILS, data structure and retrieval are different. Staff is working on collecting and formatting data for these reports. Bill pointed out the articles in The Voice about voter perceptions and the state of America's libraries. Kathryn noted the article in The Voice about today's volunteers. She also reported on current Summer Reading Program statistics. John thanked CLPL and the Board for their support of Crystal Lake's Headstart programs.

Adjournment:

It was moved by Don Peters and seconded by William Weller to adjourn.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Time: 7:40 pm

Monica Szalaj, Secretary

Crystal Lake Public Library
REGULAR MEETING DATES
LIBRARY BOARD OF TRUSTEES
January-December 2019

The Library Board of Trustees meets at 7:00 pm at the Library,
126 Paddock Street, Crystal Lake.

January 16, 2019

January 30, 2019 (budget meeting)

February 20, 2019

March 20, 2019

April 17, 2019

May 15, 2019

June 19, 2019

July 17, 2019

August 21, 2019

September 18, 2019

October 16, 2019

November 20, 2019

December 18, 2019