

# Computer and Network Use Policy

## I. Purpose

The Crystal Lake Public Library (CLPL) provides access to a broad range of information resources. CLPL makes these services available as part of its mission to support the educational and entertainment needs of the community.

## II. User Responsibilities

All patrons who use the Library computer network to access the Internet or use Library software are subject to this policy.

A parent or legal guardian shall determine if their minor children, 17 years old and under, will have access to the Internet and if that access will be filtered or unfiltered. The parent or legal guardian is required to visit the Library, provide identification, and consent, in writing, to the minor's use of Library computers, as well as specify filtered or unfiltered access.

Parents or legal guardians have the primary responsibility to guide and direct their own children in use of the Library and its resources. The Library does not act as a parent.

All computer and Wi-Fi network users are expected to use these resources in a responsible and courteous manner. Responsible use of computers and Wi-Fi in the Library includes, but is not limited to:

- Complying with the Library's rules of conduct.
- Obeying all local, state and federal laws.
- Avoiding the display of images that are inappropriate for viewing in a public library.
- Respecting intellectual property rights by making only authorized copies of copyrighted or licensed information.
- Respecting the privacy of others. Examples include not misrepresenting oneself as another user; not attempting to modify or gain access to files, passwords, or data belonging to others; and not seeking disallowed access to any computer system via the Internet.
- Refraining from damaging or altering the configuration of Library equipment and software.
- Refraining from the deliberate propagation of computer viruses or malware.
- Selecting, installing, and configuring the hardware and software necessary for using the wireless network with personal equipment.

- Accepting all responsibility for anti-virus, security and privacy protection on personal equipment.

### III. Library Responsibilities

The Crystal Lake Public Library provides access to computers and the Internet. When using a computer at the Library, neither privacy nor security is guaranteed.

The Library does not maintain a record of what individuals view.

The Library provides unfiltered WiFi access to the Internet.

The Library provides filtered and unfiltered computers for the public to use in accessing the Internet.

In providing filters on some computers, the Crystal Lake Public Library has made a good faith effort to protect users from inappropriate material. No filter can completely block all such material on the Internet and such filters may block legitimate information.

The Crystal Lake Public Library does not monitor or control information accessible through the Internet and does not accept responsibility for its content.

The Library expressly disclaims any liability or responsibility arising from access to or use of information obtained through Library resources.

The Library assumes no responsibility for any alterations or interference with a wireless device's configuration, operation, or data files resulting from connection to the wireless network.

The Library assumes no responsibility for damage, theft, or loss of any kind to a user's equipment, software, data files, or personal property.

The Library cannot guarantee that the computer network will be available at any specific time or that the connection will have any specific quality or speed.

Violation of the policies and regulations that govern the use of the Library's resources may result in suspension or loss of the privilege to use these resources. Any illegal activity involving the Library's resources will be subject to prosecution by the appropriate authorities.